

City Council

Special Meeting Minutes

November 14, 2017
Library First Floor Meeting Room
749 Main Street
7:00 PM

Call to Order – Councilmember Loo called the meeting to order at 5:00 p.m.

Roll Call was taken and the following members were present:

City Council: ***Mayor Robert Muckle (arrived for Executive Session)***
 Councilmember Chris Leh
 Councilmember Susan Loo
 Councilmember Dennis Maloney
 Councilmember Ashley Stolzmann

Absent: ***Mayor Pro Tem Jeff Lipton***
 Councilmember Jay Keany

Staff Present: ***Heather Balser, Interim City Manager***
 Kurt Kowar, Director of Public Works
 Rob Zuccaro, Director of Planning & Building Safety
 Megan Davis, Director of Intergovernmental Affairs
 Ember Brignull, Open Space Manager
 Kathleen Hix, Director of Human Resources
 Carol Hanson, Deputy City Clerk

Others Present: ***Sam Light, City Attorney***

EXECUTIVE SESSION

REAL PROPERTY ACQUISITIONS AND DISPOSITIONS (Louisville Charter, Section 5-2(c) – Authorized Topics – Consideration of real property acquisitions and dispositions, only as to appraisals and other value estimates and strategy, and C.R.S. 24-6-402(4)(a))

CITY MANAGER RECRUITMENT/PERSONNEL MATTER – (Louisville Charter, Section 5-2(a) and 5-2(b) – Authorized Topics – Discussion of non-finalist application matters, and personnel matter for informational purposes only (C.R.S. 24-6-402(4)(f & g))

City Attorney Light introduced the request for executive session.

Deputy City Clerk Hanson read Section 2.90.050 – Public statement of the Louisville Municipal Code, which outlines the topics permitted for discussion in an executive session.

City Attorney Light stated the authority to conduct this executive session: Louisville Charter Section 5-2(c), for the purpose of consideration of potential real property acquisitions and dispositions, provided the session is limited as to appraisals and other value estimates and strategy for the real property acquisition or disposition and also authorized by CRS 24-6-402(4)(a). Louisville Charter, Section 5-2(a & b), C.R.S. 24-6-402(4)(f & g) Authorize an executive session for the purpose of documents protected by the mandatory non-disclosure provision of the Colorado Open Records Act; which in this case are records submitted by non-finalist applicants for the City Manager position and for discussion of a personnel matter for informational purposes only.

The City Manager is requesting Council convene an executive session for the purpose of consideration of potential real property acquisition concerning property in the Louisville area.

MOTION: Councilmember Loo moved the City Council adjourn to executive session for the purpose of consideration of potential real property acquisitions, with regard to properties in the Louisville area, but only as to appraisals and other value estimates and strategy; and the executive session include the City Council, City Manager, Planning Director, Public Works Director, Intergovernmental Affairs Director Megan Davis, Open Space Manager Ember Brignull, and the City Attorney, seconded by Councilmember Stolzmann. All in favor.

The Mayor is requesting an executive session for the purpose of consideration of documents protected by the mandatory non-disclosure provisions of the Colorado Open Records Act for consideration of materials submitted by non-finalist applicants for the City Manager position, and discussion of a personnel matter for informational purposes only.

MOTION: Councilmember Loo moved the City Council adjourn to executive session for the purpose of consideration of documents protected by the mandatory non-disclosure provisions of the Colorado Open Records Act which in this case are records submitted by non-finalist applicants for the City Manager position and for discussion of a personnel matter for informational purposes only, and that the executive session include the City Attorney, Human Resources Director, and City Council. Seconded by Councilmember Stolzmann. All in favor.

City Attorney Light noted the Mayor was not in attendance but would be joining City Council in the executive session.

The City Council adjourned to executive session at 5:12 p.m.

The City Council special meeting reconvened at 6:55 p.m.

REPORT FROM EXECUTIVE SESSION

DISCUSSION/ DIRECTION/ACTION –CITY MANAGER RECRUITMENT

City Attorney Light reported in executive session, staff provided City Council information with regards to a potential real property acquisition and developed strategy with respect to that. Staff will proceed with the direction given. If there is an agreement in principle it will be presented in an open meeting for Council consideration.

On the second matter concerning City Manager recruitment and personnel matter, Council would like to discuss and identify a potential pool of candidates to invite for Council interviews in early December.

Councilmember Loo noted the Council appointed a work group of herself and Councilmember Maloney and after much study; they are making a recommendation to appoint to an interview pool, candidates numbered 1,2,3,4 and 5. Councilmember Maloney seconded the recommendation. All in favor.

City Attorney Light noted the recruiting firm the City is working with will contact the candidates and determine their desire to remain in the pool. December 4th at the Arts Center there will be a public open house to meet the candidates and on December 6th there will be interviews open to the public at City Hall.

Councilmember Leh noted the candidates were referred to by number tonight to give them time to be contacted and express their desire to proceed to the public process.

ADJOURN

Members adjourned the meeting at 7:00 p.m.

Robert P. Muckle, Mayor

Meredyth Muth, City Clerk